

# Focus Corporation Retail Employment Application

Focus Corporation is an equal opportunity employer and will consider all applicants for all positions equally without regard to their race, sex, age, color, religion, national origin, veteran status or any disability as provided by the American with Disability Act.

## Personal Information

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Last First MI

Present Address: \_\_\_\_\_  
Street City State Zip

Permanent Address: \_\_\_\_\_  
Street City State Zip

Social Security Number: \_\_\_\_\_ Are you over 18? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you a citizen of the U.S. or do you have the legal right to be employed in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

**Employment Desired:** FT \_\_\_\_\_ PT \_\_\_\_\_ Approximate Hours per Week? \_\_\_\_\_

Position: \_\_\_\_\_ Date Available: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

Availability: (Hours Available)

Mon. \_\_\_\_\_ Tues. \_\_\_\_\_ Wed. \_\_\_\_\_ Thurs. \_\_\_\_\_ Fri. \_\_\_\_\_ Sat. \_\_\_\_\_ Sun. \_\_\_\_\_

Education:	Name and Location	No. Years Attended	Did you Graduate?	Subjects Studied
High School				
College				
Trade or Business School				

Special Skills- \_\_\_\_\_

US Military: \_\_\_\_\_ Discharge date and rank- \_\_\_\_\_

Have you ever been convicted of a felony/misdemeanor? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe conviction: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_

